



Job Description

Position: Dishwasher
Supervisor: Dining Services Director
Status: Non-Exempt

Position Summary:

This support position performs a variety of services in the kitchen area, such as dish washing, basic food prep, line prep, food storage, general kitchen cleaning and performs bus services in the main or auxiliary dining rooms.

Duties:

- Wash dishes, glassware, flatware, pots, or pans, using dishwashers or by hand.
- Maintain the log sheet, documenting water temperature and reporting anomalies when appropriate.
- Maintain kitchen work areas, equipment, or utensils in clean and orderly condition, including sweeping or scrubbing floors.
- Place clean dishes, utensils, or cooking equipment in designated storage areas.
- Sort and remove trash, placing it in designated pickup areas or compost.
- Set up, clean or prepare various foods for cooking or serving.
- Transfer supplies or equipment between storage and work areas.
- Assist server staff by bussing tables, as needed.
- Perform other duties as assigned.

Skills:

- Communicate effectively, both verbally and in writing.
- Able to multitask in a fast-paced environment.
- Demonstrate safe practices by utilizing tools and equipment according to instruction and applying proper body mechanics while engaging in physical activity.

Knowledge:

- Prior experience in a dining and/or customer service setting preferred.
- Prior experience with industrial kitchen equipment preferred but not required.
- Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.

Physical Requirements:

- Work is performed within confined kitchen quarters with high temperatures.
- Perform physical activities that require considerable use of your arms and legs and moving your whole body, such as lifting, balancing, walking, standing, stooping, and handling of materials.
- Perform quick and dexterous hand movements to grasp, manipulate, or assemble objects.
- Must be able to lift, carry, push and pull up to 50 lbs.
- Position requires long periods of standing.
- Occasional overtime may be required.

I have read and understand the job description listed above as it pertains to my position at EastView at Middlebury.

Employee Signature

Date